

BY-LAWS
OF
STARK COUNTY GOOD SAMARITAN FUND INC.

ARTICLE ONE - ORGANIZATION

1. The name of this organization shall be Stark County Good Samaritan Fund Inc.
2. The organization may at its pleasure by a vote of the membership body change its name.

ARTICLE TWO - PURPOSES

The following are the purposes for which this organization has been organized:

1. To provide financial assistance to those deemed in need of assistance. To be a stop gap organization to try to prevent those who are working and have an unexpected need from suffering loss of job or housing. To provide for medical, food, utilities or other needs deemed appropriate by the board.
2. Pursuant to Ch. 805 ILCS 105/110.15 AND 108.45, The Good Samaritan Fund is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof.

No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon the dissolution of the organization, assets, shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE THREE - MEMBERSHIP

Board membership in this organization shall be open to the pastors of the participating churches of the county and/or representatives designated so by the pastor or the respective church. Each church in the county may have up to (2) two members on the board. Churches choosing not to send representatives shall not be considered participating churches in board activities until such time as they appoint representatives. Churches not residing in Stark County but having a vested interest in the affairs of the county and have members who reside in Stark County may also be participating churches. The board may, after notification of all churches in the county, remove a board member who refuses to exercise board membership in accordance with the majority of the board.

ARTICLE FOUR - MEETINGS

The annual membership meeting of this organization shall be held on the first Tuesday in March of each and every year except if such day be a legal holiday then and in that event the Board of Directors shall fix the day but it shall not be more than two weeks from the date fixed by these by-laws. The secretary shall cause to be mailed to every member in good standing at his or her address as it appears in the membership roll book of this organization a notice telling the time and place of such meeting.

Regular meetings of this organization shall be held on the first Tuesday of designated months. The meeting schedule shall be distributed to all county churches once each year.

The presence of not less than 4 members shall constitute a quorum and shall be necessary to conduct the business of this organization;

Special meetings of this organization may be called by the president when he/she deems it for the best interest of the organization. Notices of such meeting shall be mailed, faxed, or telephoned to all members at their addresses as they appear in the membership roll book at least 7 days before the scheduled date set for such special meeting. Such notice shall state the reasons that such meeting has been called, the business to be transacted at such meeting and by whom called.

At the request of 3 members of the Board of Directors the president shall cause a special meeting to be called but such request must be made in writing at least 7 days before the requested scheduled date. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all present at such meeting.

ARTICLE FIVE - VOTING

At all meetings all votes shall be viva voice.

At any regular or special meeting if a majority so require any question may be voted upon in the manner and style requested.

ARTICLE SIX - ORDER OF BUSINESS

- 1 - Roll call.
- 2 -Devotional
- 3 -Presentation of the minutes of the preceding meeting.
- 4 -Treasurer's report.
- 5 - Reports by members of the board.
- 6 - Old and unfinished business.
- 7 - New business.
- 8 - Good and welfare.
- 9 - Adjournments.

ARTICLE SEVEN - BOARD OF DIRECTORS

The affairs of the corporation shall be managed by its board of directors.

Four (4) of the members of the Board of Directors shall constitute a quorum and the meetings of the Board of Directors shall be held regularly on the 1st Tuesday of designated months at 7 pm. Each director shall have one vote and such voting may not be done by proxy.

The president of the organization by virtue of the office shall be chairperson of the Board of Directors. The Board of Directors shall select from one of their number a secretary.

A director may be removed when sufficient cause exists for such removal. The Board of Directors may entertain charges against any director. A director may be represented by counsel upon any removal hearing. The Board of Directors shall adopt such rules as it may in its discretion consider necessary for the best interests of the organization, for this hearing.

ARTICLE EIGHT - OFFICERS

The Officers of the organization shall be as follows:

President

Vice President

Secretary

Treasurer

Any two offices may be held by the same person.

The officers of the corporation shall be elected annually by the board of directors at the regular annual meeting. Each officer shall hold office until the successor shall have been duly qualified.

The President shall preside at all membership meetings, by virtue of the office be chairperson of the Board of Directors, present at each annual meeting of the organization an annual report of the work of the organization, appoint all committees, temporary or permanent, see that all books, reports and certificates as required by law are properly kept or filed, be one of the

officers who must sign the checks or drafts of the organization, and have such powers as may be reasonably construed as belonging to the chief executive of any organization.

The Vice President shall in the event of the absence or inability of the president to exercise his or her office become acting president of the organization with all the rights, privileges and powers as if he or she had been duly elected president.

The Secretary shall keep the minutes and records of the organization in appropriate books, file any certificate required by any statute, federal or state, give and serve all notices to members of the organization, be the official custodian of the records and seal of the organization, be one of the officers required to sign the checks and drafts of the organization, present to the membership at any meetings any communication addressed to the secretary of the organization, submit to the Board of Directors any communications which shall be addressed to the secretary of the organization, attend to all correspondence of the organization and exercise all duties incident to the office of secretary.

The Treasurer shall have the care and custody of all monies belonging to the organization, be solely responsible for such monies or securities of the organization and be one of the officers who shall sign checks or drafts of the organization. No special fund may be set aside that shall make it unnecessary for the Treasurer to sign the checks issued upon it.

The Treasurer shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting and shall exercise all duties incident to the office of Treasurer. Officers shall by virtue of their office be members of the Board of Directors.

No office, board member or director shall for reason of the office be entitled to receive any salary or compensation, but nothing herein shall be construed to prevent an officer, board member or director for receiving any compensation from the organization for duties other than as a director, board member or officer.

ARTICLE NINE - Operating Guidelines

To insure the confidentiality of those seeking assistance, referrals are to be made through any clergy person in Stark County. Referrals may come from persons working in home health care, or other service occupations eg. professional persons in the community such as MD s, teachers, or individuals. Recognizing the need to protect and insure the confidentiality and dignity of individual referrals for assistance, an intake form will be completed by a clergy person. Contact with the family or person referred shall be at the discretion of the clergy receiving the referral and shall be held in strict confidence. No information regarding the disposition of the referral shall be made available.

No individual, family or group shall receive assistance more than two times in any twelve month period.

Payment for any assistance will be made only to vendors. Need must be verified by outstanding bill or statement from vendor, or verification by physician of emergency need for assistance for telephone use and/or prescription.

It is strongly recommended that any individual/family receiving assistance meet with a financial counselor at the time of the request. Assistance with budget and planning will be made available to aid clients during this stressful time. Training for counselors will be provided. Those families not participating in financial counseling will not be further assisted.

Assistance will be offered only after the intake form is completed and the assessment is made by the clergy person, or clergy s designee.

The clergy person, or designee, will complete the intake form during the initial interview with the family/individual needing assistance. This interview should be done face to face with the client; however in extreme situations, eq. severe weather, the interview may be completed on the telephone- A follow—up home visit is then necessary to verify need and information given over the phone.

After ascertaining what assistance is needed, the clergy person (or designee) in consultation with the treasurer of the Stark County Good Samaritan Fund will complete what voucher forms are necessary for assistance. The family/individual may also be referred for financial counseling to assist them through their crisis. If financial counseling is denied by the family/individual, it is to be noted clearly on the intake form, along with his/her/their signature(s), that they understand their refusal of financial counseling will limit the assistance the Stark County Good Samaritan Fund can provide to this initial request.

The completed intake form shall be filed in a locked file. This file shall be accessible only to officers of the Stark County Good Samaritan Fund and clergy.

ARTICLE TEN - AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 6 members.